

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of February 6, 2024

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz and Kyle Amor. Gilbert Overmyer arrived at 6:20 PM.

Fiscal officer, Alexis Brickner was in attendance.

The minutes from the January 16, 2024 meeting were reviewed. A motion was made to accept the minutes with no other additions or corrections by Kyle. Paul seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	January 17 – February 5	YTD
Revenue	\$35,321.59	\$46,859.25
Expenditures	\$37,765.02	\$100,671.29

Kyle made a motion to accept and pay the bills. Paul seconded the motion. There was no further discussion and the motion passed.

Barbara Bristley attended the meeting and inquired about the health insurance.

Jeanne Lajti attended the meeting to observe.

Don Bixler attended the meeting and inquired about the expenditures from December 5 to December 19. Alexis advised that a check was written to pay for the new fire truck but it was decided on November 21st to wait on that payment until the truck was received thus creating a lesser expense balance. He also inquired about increases in the Board Members pay. Paul advised those numbers were correct. He then inquired about the fabric building being built at the cemetery and its necessity. Paul advised it would be utilized for cold storage of township equipment and tools, some specifically needed for the cemetery, such as headstone bases. Additionally, he inquired about the minutes from the Zoning Board Meetings. Alexis advised all meeting minutes were received.

Rudy Sprenger attended the meeting and inquired about the health insurance and the status of combing with the County. Paul advised other townships are losing their employees because townships cannot offer as good of insurance as the city and county. He also advised that he contacted the County's insurance agent and they are not able to let us piggy back. Chip advised that all the township employees completed new FormFire paperwork to have rates shopped out by the company provided by Rudy.

Brian Woods attended the meeting and advised that the land bank grant project is filling up and they have several houses on the list.

Dean Schneider, Chief of the Fire Department attended the meeting and gave the following update:

- 8 emergency runs in January.
- Software for the township sign isn't working properly. Support has been contacted.
- USA and Ohio replacement flags are ordered and due in soon.

- Working with GovDeals rep to list the old boat motor.
- Looking into purchasing a Positive Pressure Fan in conjunction with a large order being placed by truck manufacturer. Purchasing with this large order will allow for a \$2000 cost savings. Purchase will be made with Fire Departments fund.
- Got access to the new reporting system.
- Applied for Fire Marshal's Equipment Grant
- Fire Department is selling tickets for a fundraising raffle. Raffle is centered around Township residents and businesses. Tickets were printed by UPS Store, a firearm prize was provided by Auto Armor Arms Ltd and a \$500 meat voucher was provided by Prairie Market. All businesses are owned and operated by Township residents.

Paul inquired about the fire department's plans regarding the solar eclipse. The department has a plan in place and will discuss it further at their next meeting.

Brent Saionz of the roads department attended the meeting and gave the following update:

- Updates on mowing tractor:
 - John Deere 6110M is equipped with Dexter Tiger Extreme mowers and is quoted at \$178,484. Has front wheel assist.
 - New Holland T5-110 tractor, recommended by Streakers, cannot be equipped with Tiger Extreme mowers. Can do Tiger Super Duty mowers. Tractor and Super Duty mowers is quoted at \$150,994.37. Unable to put Almo mowers on the tractor either.
 - Kubota M6 tractor with Tiger Extreme mowers is quoted at \$143,795. Kubota priced with Diamond mowers is quoted at \$125,100.
- Mowers are being serviced.
- Trucks are ready for any snow event.
- Received a call back from Freightliner. There is one truck and chassis left on their lot. They aren't sure when they will get more.

Kyle inquired about the status of the water heater and garage building changes. Water heater was replaced by Ryan Rusch with no issues. The Reiter brothers are looking into ventilation fans and will likely have a proposal at the next meeting.

Kyle, Paul, and Alexis will be attending the Ohio Township Association Convention on February 8.

Paul advised that he is scheduling a meeting with the County Auditor and County Prosecutor regarding tax payments owed to the Township by the City of Fremont.

Chip shared the following updates:

- The contract for the fabric building has been received. A quote for garage doors was supposed to be attached to the contract but was not. Will be available at the next meeting.
- Email received from Dan Fredricks regarding a site visit for changes to the township building.
- Farm Leases have been updated

Paul made a motion to accept the updated terms of the farm leases to present to the farmers. Kyle seconded the motion. There was no further discussion and the motion passed. The leases will be distributed for signatures.

- FormFire forms have been updated by everyone and will be sent out for updated pricing
- Issues with phone lines. Would like to investigate service from AT&T
- The window blinds in the Fire Department kitchen are falling apart. Cloth blinds will be purchased and installed by the maintenance crew.

Alexis shared the following update:

- Tim Rakay with Ribbon Wranglers 4-H club is interested in using the meeting room. Board advised of no issues with this use.
- Peggy Courtney from Vistors Bureau would like to attend a meeting

- Out of town February 20-25th. Will not be at the next meeting.

Next meeting is February 20th at 6 pm.

At 7:21 PM Paul made a motion to enter Executive Session per ORC 121.22 (G) 1. Kyle seconded the motion. Roll call vote was taken:

Gilbert Overmyer: Yes

Paul Lotycz: Yes

Kyle Amor: Yes

The motion passed.

Present in Executive Session: Trustees, Gilbert Overmyer, Paul Lotycz, and Kyle Amor, Fiscal Officer Alexis Brickner, and Road Superintendent, Brent Saionz.

At 8:13 PM the Trustees returned to Regular Session.

The Trustees examined the vacation policy for the full-time garage employees. A schedule for vacation time was proposed as follows:

1 year of service: 10 days of vacation (80 hours)

6 years of service: 15 days of vacation (120 hours)

12 years of service: 20 days of vacation (160 hours)

20 years of service: 25 days (200 hours)

This schedule reflects that of the Sandusky County employee policy.

Paul made a motion to accept this schedule as presented. Kyle seconded the motion. There was no further discussion and the motion passed.

The Uniform Policy was also discussed. Paul made a motion to provide a \$300 uniform allowance, once a year, for each full-time garage employee. Kyle seconded the motion. There was no further discussion and the motion passed.


With no further business before the board, Paul made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 8:13 pm.



Paul Lotycz, Trustee



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Chairman