

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of September 1, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Mike Willis made motion to accept the minutes of August 18, 2020. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	8-19-2020 through 9-1-2020	Year to Date
Revenue	43,841.23	898,793.11
Expenditures	12,694.62	541,558.50

Trustees reviewed Management Reports.

Trustees held a Public Hearing to consider Zoning Resolution changes recommended by the Sandusky Township Zoning Board. Mr. Paul Lotycz had several questions/comments about the changes. After much discussion, Mr. Mike Willis made motion to table the decision until the next Trustee meeting when all three Trustees will be present. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.

Sandusky County Commissioner Scott Miller attended meeting and reported the following: The County is in good shape. Steps were taken early when COVID-19 struck and the revenue reduction is lower than originally anticipated. They have seen an 8% reduction instead of 50%.

Mr. Don Bixler provided the following report for August 2020:

- Received 23 phone calls
- Mailed six applications
- Approved six applications
- Mailed one violation (Kim Weis - pool/deck)
- Mailed one variance (Garza - garage on Lime Street)
- Attended Zoning Board Public Meeting

Mr. Don Bixler contacted Kim Weis, 2033 Christina Drive, regarding her zoning violation. Ms. Weis will complete the zoning permit and return to Mr. Bixler.

Mr. Bixler received a complaint from Mr. Al Wise regarding a rooster in Mr. Chris Kiser's backyard at 1939 Port Clinton Road. Mr. Bixler referred him to Mr. Lotycz.

Mr. Lotycz talked with both parties. Mr. Wise does not have a problem with the chickens - just the rooster crowing. Mr. Kiser will take care of the rooster.

Trustees and Mr. Bixler discussed garage sale regulation. The township cannot regulate garage sales. It was noted that Ms. Sue Kincaid, 1610 N CR 128, advertises a garage sale every few weeks. Ms. Kincaid is not selling used items but rather new items. This may be considered a business and not a garage sale that would require a conditional use permit.

Mr. Jim Barney sent a letter to Mr. Kevin Fisher regarding Triple J Towing parking their trucks at 1510 Port Clinton Road, which violates his conditional use permit. The owner of Triple J Tower contacted Mr. Bixler. They are moving the business (office and trucks) to a new location. The latest the move will be is October 1, 2020. Mr. Bixler allowed them to have until October 1, 2020 to remove the work vehicles.

Mr. Dean Schneider provided the following report for August 2020:

- August 2020 squad runs - 26
- August 2020 fire calls - 5
- Scott Ball resigned from the department and squad. He will turn in all of his equipment.
- The Fire Department performed fair duty - the only department in attendance this year.
- The Fire House challenge has been cancelled for this year due to COVID-19. Will be back in 2021.
- The department has twelve air bottles that are out of service. Replacing the bottles will cost \$900/piece. There is a company that will recertify the bottle for \$350/piece. There is no guarantee that the bottle can be recertified depending on its condition. Trustees instructed Mr. Schneider to send six of the bottles for recertification. If most bottles pass, they will send out the remaining bottles.

Mr. Schneider provided the following update on the lack of volunteers for the Township Squad

- Trying to maintain the squad and keep it going
- There are currently two open spots for squad
- There have been times when no one will fill an open spot on the schedule
- Need two EMT's per call
- Currently putting a schedule and survey together to give to the department members regarding maintaining the squad.
- Will put an ad on their Facebook page looking for more EMT's
- Will remove the requirement that they need to be Fire Department Members
- The county medics do not understand why the township has a duplication of services
- Sandusky County EMS Chief Jackson stated that if the township continues with EMS services, the county would need to start billing on the ALS side of the call. The county is arriving first, treating the patient with all their supplies and waits for the township to arrive to transport. Then the township bills for the call and the county does not receive anything.
- EMT training begins September 17, 2020. Cost of the training is around \$1300/\$1400. He has not one committed to completing the training.

Mr. Brent Saionz provided the following report:

- Received three estimates for a new tractor and mower. Will obtain more information from Bay Tractor
- All signs have been installed except for two which will be installed tomorrow
- Will schedule to have all the trucks and equipment hot oiled
- County Engineer Carols Baez received a request from the State Highway Patrol to move a speed sign and install an additional sign on Croghan Street. If completed, they will be able to enforce the speed limit. Mr. Saionz completed request.
- Darr has videotaped the North River Road tile. A portion was full of sand. Other than that, they did not see anything alarming.

Mr. Mike Willis made motion to keep the township hall closed for group meetings for September and October. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.

Trustees received a complaint of excessive speeding down the township driveway heading to the recycling area. Kids are playing in the area. Trustees will inform employees and monitor the area.

Mr. Mike Willis made motion to send a noxious weed letter to Mr. David Williamson, 801 Brush Street. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.

Mr. Mike Willis made motion to send a noxious weed letter to Mr. David Mathia, 2138 Napoleon Road. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.

Mr. Carlos Baez informed Mr. Lotycz, the township is responsible for taking care of the guardrail on Fangboner Road.

Ms. Linda Gegorski, 429 Everett Road, has a scratch in her driveway approach. This was done when Mid-Ohio did some work in the area. Ms. Gegorski would like this repaired. Mr. Saionz stated Mid-Ohio sub-contracted to a company to do the asphalt and they are responsible to repair it. Mid-Ohio would like to get a bid on replacing that portion of the driveway and split the bill with the township. Mr. Mike Willis instructed Mr. Saionz to fill the scratch and see if it will hold. Ripping out and replacing the approach for a ½" to a 1", scratch is wasteful.

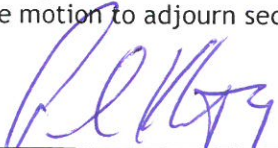
Mr. Lotycz received a call about a foundation at Four Mile House Cemetery that was crooked and out too far. They are having problems reaching the Sexton. Mr. Lotycz, Mr. Saionz and Mr. Preston-Colvin repaired the foundation.

Mr. Paul Lotycz made motion to place the sum of \$50.00 on the tax duplicate of Ms. Norma Ackerman, PIN 13-29-00-0016-00 (2801 W State St). This represents the cost to cut noxious weeds down at the property. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.


Zoning Board Secretary Kay Saionz did not have the Zoning Board minutes completed by the end of the month. Ms. Saionz stated she would have them completed by this Friday.

Mr. Mike Willis made motion to enter into a Memorandum of Agreement with Charles E. Harris & Associates to perform the township audits from January 1, 2019 through December 31, 2024. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.

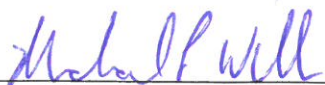
At 8:07 p.m. with there being no further Business to come before the Board of Trustees, Mr. Lotycz made motion to adjourn seconded by Mr. Willis.



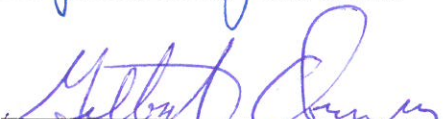
Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman