

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of August 18, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Mike Willis made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	8-5-2020 through 8-18-2020	Year to Date
Revenue	245,169.02	845,951.88
Expenditures	10,582.65	528,863.58

Mr. John Willey, Regional Planning Director, attended meeting. The Sandusky County Comprehensive Plan has been updated. Printed copies will be provided to the Township.

Mr. Willey thanked the township for repairing the drainage problem on St. Thomas Drive. Mr. Willey's father lives next door to the property.

Mr. Don Bixler provided the following report for July 2020:

- Phone calls - 23
- Mailed 7 applications
- Approved 1 application
- Mailed 3 violations as follows:
  - Kim Weis, Christina Drive - Pool. Has not responded to violation
  - Tina Orndorff, Brush Street - Fence. Permit has been obtained
  - Kristopher Lopez, CR 128 - Pool. Pool was removed.

Mr. Bixler asked Trustees to send a letter to Ms. Weis explaining if the violation is not corrected, Trustees will request the prosecuting attorney to move forward with legal action. Trustees will send the letter.

- Mailed three notices from OUPS notifications. Permit application is included with the notices
- Mailed one variance application
- Met with John Willey and had two phone conversations
- Attended Zoning Board meeting
- Attended Zoning Board of Appeals meeting. The following was approved:
  - Michelle Bishop home approved
  - Josh Haeusser Pond Store approved

Mr. Bixler explained the conditional use permit Kevin Fisher received for property located at 1510 Port Clinton Road. Details of the permit and problems is as follows:

- ❖ Zoning Board of Appeals approved Kevin Fisher's conditional use permit (with restrictions) to allow Triple J Towing to run their business at 1510 Port Clinton Road. Office Activities Only.
- ❖ No work vehicles can operate from the residence
- ❖ Neighbors were in attendance complaining of flashing lights and the back-up beeper from the trucks

- ❖ Trucks are still being parked at the residence
- ❖ Mr. Bixler contacted Mr. Fisher advising him the trucks need to be removed.
- ❖ Mr. Fisher and the owner of Triple J Towing attended the ZBOA meeting to object to the conditions of the conditional use permit.
- ❖ ZBOA upheld their decision
- ❖ Property located adjacent to 1510 Port Clinton Road at 654 Summit Street is all connected. Triple J owner stated he would just start parking the trucks at that address because it will not be in violation

After discussing, Trustees will have Attorney Jim Barney send a letter to Mr. Kevin Fisher informing him he is violating the conditional use permit and the next steps Trustees will take if the violation is not correcting.

Mr. Mike Willis received a noise complaint from Mr. Tom Klein, WFRO. The farmer near the WFRO property off North River Road is setting off corn cannons to scare off the birds from eating the corn. Mr. Willis explained Trustees cannot do anything about this and suggested he talk with the neighbor. Mr. Willis received a message from Mr. Klein stating he talked with the neighbor and it was not productive. They will look at insulating the building more.

Ms. Kay Saionz, Zoning Board, attended meeting. The Zoning Board is recommending changes to the Zoning Resolution. Ms. Saionz briefly explained each item. Ms. Cyndi Zienta will setup the hearing for the next Trustee meeting.

Mr. Willis asked Ms. Saionz the status of the submission of past Zoning Board minutes. Ms. Saionz is working on them and will have them submitted by the end of the month.

Mr. Paul Lotycz obtained the past Croghan credit card statements for Ms. Zienta. Mr. Lotycz also placed Ms. Zienta on the accounts so if there are any financial questions in the future, she will be able to discuss with Croghan.

Ms. Zienta asked about the status of the Fire Department changing their EIN number with Croghan. Trustees discussed and they do not feel the fire department needs to obtain their own EIN number.

Mr. Lotycz reported earlier the Turnpike Commission was going to repair the guardrail on Fangboner Road. He has now been informed the Turnpike Commission will not repair the guardrail. After discussing, Mr. Lotycz will contact County Engineer Carlos Baez for further information on what entity is responsible.

Trustees discussed the property purchase and what needs to be done to complete the process. Mr. Jim Barney needs a legal description to complete the purchase agreement. Since it has been since September 2018, Trustees are unsure of the purchase price and have asked Ms. Zienta to advise. Mr. Lotycz will obtain the legal description.

Mr. Lotycz would like to plant grass in the township "park". Mr. Lotycz will till the property before grass is planted.

Mr. Gilbert Overmyer obtained quotes for propane. The best price received is from Ludwig Propane. Quote is valid from 10-1-2020 through 4-30-2021 and is for 1.299/gallon.

Mr. Paul Lotycz made motion to approve the Ludwig propane quote for \$1.299/gallon valid from 10-1-2020 through 4-30-2021. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

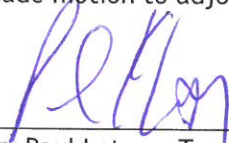
Mr. Overmyer received a call from Sharon Smith, Herman Kinn Funeral Home. She asked if Trustees could get a back up for Cemetery Sexton Jim Ellis when he is unable to do his job. At times, no one

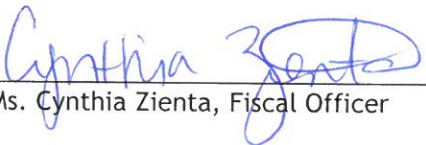
can get a hold of him. Mr. Overmyer talked with Mr. Ellis and he said that when he is away, his secretary handles the phone calls. Mr. Ellis has no problem taking care of everything. It was noted that all three Trustees have received phone calls/complaints.

Ms. Zienta provided OUPS login information to Trustees, Mr. Saionz and Mr. Bixler.

Ms. Zienta received a High Usage Alert form American Electric Power. Ms. Zienta provided a 36-month usage history for both accounts to the Trustees for review.

At 7:24 p.m. with there being no further Business to come before the Board of Trustees, Mr. Lotycz made motion to adjourn seconded by Mr. Willis.

  
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Mr. Paul Lotycz, Trustee

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Mike Willis, Trustee

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Mr. Gilbert Overmyer, Chairman