

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of March 2, 2021

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	2-17-2021 through 3-2-2021	Year to Date
Revenue	24,862.08	50,831.04
Expenditures	56,014.43	214,602.85

Trustees reviewed Management Reports.

Mr. Jordan Wagner, Construction Equipment & Supply, LTD attended meeting. Mr. Wagner is breaking ground soon on a building that will be used as an extension for his business, Construction Equipment & Supply located in Sandusky Ohio. Mr. Wagner thanks the township for supporting the Tax Abatement granted to him from the County Commissioners. (50% tax exemption for a period of five years). Trustees are glad to have Construction Equipment & Supply in the township.

Commissioners Russ Zimmerman and Charlie Schwochow attended meeting. Commissioners have decided they will begin attending township meetings all through the county periodically. This will open a line of communication between the Commissioners and Trustees.

Commissioners updated the board on the following:

- Signed an electric aggregation with Palmer for two years. Rate is .04560. 25-35 percent will be solar power
- New Building Codes Department is up and running. The cost of the county permits versus the state permits is about the same. Obtaining the county permits will be less time over state permits and any change orders will be processed quicker.
- Residential building codes will follow in approximately two years.
- Updated on the Better Building Project

Zoning Inspector Don Bixler provide the following report for February 2021:

- Received ten phone calls
- Mailed four zoning applications
- Approved five zoning applications
- Attended Zoning Board meeting

Mr. Bixler received a request from Mr. Jon Horn for a zoning application to construct a building on the old Nickels gas station property that he purchased from the Land Bank a couple years ago. Mr. Horn was given three years to build and that deadline is coming up. Mr. Bixler mentioned the new County Building Codes department and advised him to contact them for any further permits he will need.

Mr. Horn did contact the Building Codes department and is upset the permits will cost him over \$5,000. He was going to call the Land Bank to see if the fees could be removed. Commissioner Russ Zimmerman added that Mr. Horn did call the Building Codes department and was not very happy. He then call Commissioner Scott Miller to discuss the permits. Before the county started the department, Mr. Horn would have had to apply for State permits. In the end, Mr. Horn will be paying the county permit fees and starting construction soon.

Upon doing a zoning inspection on Riverbend Parkway, Mr. Bixler noted a property owner with a duck and goose on their property. A notice was sent to the owner informing them poultry is not allowed on parcels of less than 5 acres. A couple days later, he received a call from the property owner's daughter, Morgan Urban. She stated the animals are emotional support animals and she has to have them. She also has a note from her doctor stating they are emotional support animals. Neighbors are complaining the animals wander the neighborhood leaving a mess everywhere and are very noisy.

Mr. Bixler requested legal help from the Prosecutor's office. Assistant Prosecuting Attorney Laura Alkire responded that if Ms. Urban provides a medical justification, she will be allowed to keep the duck and goose but they will cannot allow them to be a nuisance. The property owner will have to apply for a variance and the Zoning Board of Appeals will be able to regulate the health and sanitation through the variance (i.e., ducks must be confined so as not to create a sanitation issue that affects neighboring properties).

Mr. Bixler invited Ms. Urban to attend the next regular Trustee meeting to discuss.

Zoning Inspector Don Bixler submitted his letter of resignation effective March 31, 2021. Mr. Bixler has offered to remain on staff to train a new inspector and answer any questions. Trustees thanked Mr. Bixler for the great job he has done as Zoning Inspector.

Road Superintendent Brent Saionz submitted the following report:

- All brush has been cleaned up by the turnpike
- Began looking at catch basins that need work
- Began repairing the berm/yards from snow plow damage

Fire Chief Dean Schneider provided the following report:

- February 2021 squad calls - 17 with 10 being no transport
- February 2021 fire calls - 10
- Unit 4 still needs the speedometer repaired
- Unit 8 has been repaired
- Gas meter indicates the sensors are bad. This meter has already been rebuilt. Looking at purchasing a new one. Fire Safety Services may have some funding available towards it.
- Conducted an Officer's meeting on Monday. Voted three members in permanently. Four Potential members were admitted.
- The department is still struggling with covering the EMS calls. Do not have the manpower to cover the shifts. Not sure how much longer the EMS department will continue
- Started training and monthly meetings again. Volunteers would like the fire department opened back up for them to use the facility for personal meetings/parties. Trustees agreed to allow the fire department to be opened up
- Decided to move forward with the May 2, 2021 Chicken Barbecue

Mr. Mike Willis provided Mr. Schneider with information on HB 444 concerning ambulance drivers do not have to be EMT's and can drive the squad to the scene and meet the EMT's on scene.

Mr. Schneider stated they are having difficulty getting two EMT's on scene to transport.

Mr. Paul Lotycz received a call from Mr. Jim Foos, 628 Lime Street, regarding the loud music his neighbor plays. Mr. Foos requested the Board pass a Noise Resolution.

Ms. Cyndi Zienta contacted Sheriff Deputy Mike Meggitt to see if any other townships have a Noise Resolution. Deputy Meggitt was not aware of any. He stated the sheriff's department would file paperwork with the County Prosecutor when they receive numerous calls from one location.

Trustees discussed the vacancy on the Sewer Board. Mr. Mike Willis made motion to appoint Gary Morykwas' stepdaughter to the Sewer Board. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.

Fiscal Officer Cyndi Zienta provided the following update:

- Filed Identity Theft paperwork on behalf of the three employees with Ohio Department of Job and Family Services. Fraudulent unemployment claims were filed using their information.
- The bed tax reimbursement to the Sewer District for the Quality Inn sanitary sewer hookup fee is completed.
- Received the property tax information for the recently purchased property. Will bring to the next meeting when Mr. Gilbert Overmyer attends to discuss property rent fees.
- Attended the Ohio Township Association Conference. This year it was held all online. The sessions were very informative. Provided handouts to the Board on some of the sessions.
- The 2019-2020 Audit has begun. Provided all information to the auditor's. Expected time for completion is April 15, 2021.
- Need Public Records Training Certificate from Paul Lotycz and Gilbert Overmyer to provide for the audit. Mike Willis and Cyndi's certificate has been submitted.
- Received the Amended Official Certificate of Estimated Resources dated January 14, 2021.
- Received the Certificate of County Auditor that the total appropriations from each fund do not exceed the official estimate resources dated February 9, 2021.
- Delux Inn did not remit the January and February bed tax yet. Ms. Zienta called Mr. Patel to discuss why he does not pay. Mr. Patel is very upset that he has to remit the bed tax. I explained to him the bed tax is collected from the renters and needs to be remitted to the Township on a timely basis. Mr. Patel then complained about snowplowing, which she explained he would need to contact the county since CR 89 is serviced by the county. He did say he would remit the bed tax soon when he has enough money in his checking account.
- Provided information on the WSOS - PY '21 Allocation Program.
- The Fire Levy is up for renewal this year. Worked with the Assistant County Prosecutor Laura Alkire on the renewal resolutions. Provided the resolution to the Board.

Mr. Mike Willis moved to adopt the following Resolution: Resolution to the County auditor requesting certification of the total current tax valuation and the dollar amount of revenue that would be generated by a renewal of the existing 1.0 mill tax levy providing for the fire protection services pursuant to Ohio Revised Code 5705.19(l). Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - absent.

Ms. Zienta worked with the township cell phone provider to change the township's cell plan. The township had the following cell phones:

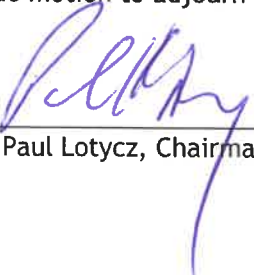
1. Ambulance
2. Ambulance
3. Fire Department Maintenance
4. Assistant Road Superintendent
5. Road Superintendent
6. Zoning Inspector

The old plan was talk only with 600-shared minutes. Cost of each line was \$25.00/month. In reviewing the call usage, the first four lines listed from above were not being used. These lines were cancelled. The plan was updated for the remaining two lines to have unlimited calling and texting and will cost \$15.00/month for each line. New phones need to be purchased.

Road Superintendent Brent Saionz is very upset about this. He wants data added to his phone to be able to check the weather and if he breaks down on a job site, he would like to be able to look up the products manual for repairs. Mr. Saionz also would like an iPhone. After much discussion, Mr. Mike Willis asked Ms. Zienta to add data to Mr. Saionz's cell phone.

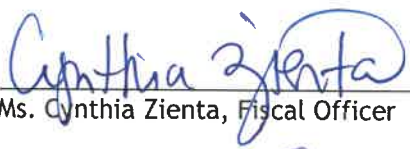
Mr. Willis will not be at the next regular meeting. Trustees will check with Mr. Gilbert Overmyer to see if he will be back from Florida. If not, there will be no quorum and meeting will be cancelled.

At 7:44 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.

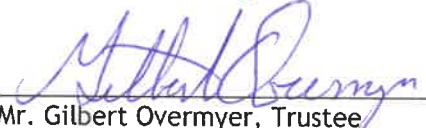


Mr. Paul Lotycz, Chairman

Mr. Mike Willis, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Gilbert Overmyer, Trustee