

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of November 15, 2022

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Fiscal Officer was not present.

Mr. Paul Lotycz made motion to accept the minutes. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis – yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Willis – yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	11-2-2022-2022 through 11-15-2022	Year to Date
Revenue	24,695.91	1,263,333.37
Expenditures	15,683.40	951,624.89

Mr. Brent Saionz provided a quote from The W.W. Williams Generator and Fire Pump Service Team to perform preventative maintenance on the Generac generator. Total cost is \$425.00. After reviewing, Mr. Mike Willis made motion to hire W.W. Williams to service the Generac generator for \$425.00. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz – yes, Mr. Overmyer – yes, Mr. Willis – yes.

Mr. Paul Lotycz received a call from Mr. Ted Foster about a sinkhole near Cherry Ridge Drive and informed Mr. Saionz. Mr. Saionz stated it was near the sinkhole he filled in last year. He does not know why that area keeps getting sinkholes. They did dye test last year and it took 3 hours for the water to come out in the creek. They found no reason for the sinkhole. If another sinkhole appears, Trustees will contact the Sandusky County Engineer for guidance.

Mr. Paul Lotycz emailed the person with questions on who maintains the sidewalks on Stone Street. Mr. Lotycz informed her the property owner is responsible for maintaining their sidewalks. He also mentioned to her that she can apply for township sidewalk replacement reimbursement program.

Mr. Lotycz met with a representative from Risk Management and they went through all the buildings. She did have some recommendations and will provide a report to Trustees. One thing was a policy to check the vehicles. Mr. Lotycz has a problem with making a policy. If the we do a policy and the road superintendent doesn't do it, that is a liability.

Mr. Barney stated the insurance company would still cover the township.

Mr. Barney received a call from City of Fremont Prosecutor Jim Melle. He asked what was going on with the bill the City received from the township for legal fees. Mr. Barney recited the facts that he knew. Mr. Melle informed him the agreement was for the city of pay ½ of everything. The city is willing to pay ½ of it and Mr. Melle will get something in writing to the township.

Mr. Lotycz met with County Prosecutor Beth Tischler. She recommends the township come up with something for the annexed property and she will present it to the City of Fremont. After much discussion, Trustees agreed on requesting the township retain 100% of the current property tax. Mr. Lotycz will inform Ms. Tischler.

Mr. Lotycz mentioned the city still owes the township money from annexations and have not been paying.

Mr. Sean O'Farrell contacted Mr. Barney about short term rentals. Mr. O'Farrell knows he is allowed to do a short-term rental and wants to know how to get a permit. Mr. Barney provided him with Mr. Brian Woods contact information.

Mr. Mike Willis talked with Mr. O'Farrell and was told that Mr. Woods said it was not against zoning resolution.

Mr. Barney did research on cleaning up the Artz property. The township has to give him notice, do a property lien search and if he doesn't take care of it, the township can declare it a nuisance and then go in and abate it and put on the property taxes.

Mr. Paul Lotycz made motion to do a title search on the Artz property. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Lotycz – yes, Mr. Willis – yes. Mr. Barney stated he would send a pre pre letter to Mr. Artz.

Mr. Dean Schneider discussed the hold harmless agreement Risk Management would like the Fire Department to use when the fire station and shelter houses are reserved. Mr. Schneider told her he would have Mr. Barney look it over. Mr. Schneider stated that is he has someone sign the Hold Harmless Agreement and they have a family members kid fall off a truck and split their head open the will sue the township whether the form was signed or not.

Mr. Barney asked if he lets people at the station unsupervised. Mr. Schneider explained fire department members are allowed to use the fire station. Mr. Barney recommends if they are on the trucks that some kind of waiver be signed. Whether it protects the township from liability – maybe, maybe not but will help.

Mr. Barney added the township is immune from liability unless it is malicious.

Mr. Lotycz provided Mr. Schneider information on the OTARMA MORE Grant.

Mr. Schneider received two quotes for cleaning the facility.


- Shaylee Shelts – Estimate it will take 6-8 hours at \$60/hour for two people would equal between \$400-600.
- Brittany Bender – Clean township and fire station for \$130.00 each time.

Mr. Schneider recommends the facility is cleaned twice a month.

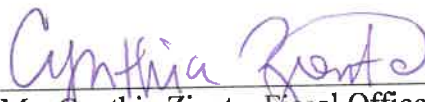
Mr. Paul Lotycz made motion to hire Ms. Brittany Bender to clean the township hall and fire station twice a month for \$130.00 each cleaning. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Lotycz – yes, Mr. Willis – yes.

Mr. Gilbert Overmyer made motion to Reallocation of funds in the amount of \$40,000 from Road and Bridge Fund – Appropriation Account Number 2031-330-360-0000 (contract services) to 2031-330-599-0000(other expenses). Purpose: Road and Bridge other expenses appropriation account spent. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer – yes, Mr. Lotycz – yes, Mr. Willis – yes.

At 6:48 p.m. with there being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.



Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Trustee



Mr. Gilbert Overmyer, Chairman