

BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO

MINUTES OF REGULAR MEETING of January 7, 2020

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Mike Willis

Mr. Gilbert Overmyer

Trustees held reorganization.

Ms. Zienta, acting Chairman, requested nominations for President. Mr. Mike Willis nominated Mr. Gilbert Overmyer for President. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis nominated Mr. Paul Lotycz for vice-president. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis moved to adopt the following Resolution: To hold the regular Township meetings on the 1st and 3rd Tuesday of every month at 6:00 p.m. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Gilbert Overmyer made motion to pay \$50.00 per meeting for the Zoning Appeals Board members with the Secretary receiving \$75.00 per meeting. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - ~~yes~~ absent *absent cz hoo*

Mr. Mike Willis made motion to pay \$50.00 per meeting for the Zoning Board members with the Secretary receiving \$75.00 per meeting. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion that the following re-appointments and rates be established for the following employees, for the year 2020. Dean Schneider (Fire Chief) - \$750.00/month, Tom Willis (Assistant Fire Chief) - \$450.00/month, Don Bixler (Zoning Inspector) - \$600.00/month, EMS runs - \$50.00/run and to pay squad members assigned to on-duty squad \$50.00 per twenty-four hour shift on Saturdays and Sundays in the event that no squad calls are dispatched throughout that twenty-four hour period. The stipend will be forfeited in the event that those squad members are dispatched and respond to a call in that same twenty-four hour period. In the event of a call, the established current pay of \$50.00 per run will be paid to the squad members on call. Squad members who obtain coverage for all or part of their twenty-four hour shift will contact the Assistant Chief and the stipend will be divided and recorded so that the \$50.00 can be paid accordingly. This division of pay will be at the discretion of the members of the Sandusky Township EMS. The stipend is not to exceed \$50.00 per twenty-four hour shift per person. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - absent, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Mike Willis made motion that the following re-appointments and rates be established for the following employees for the year 2020. Brent Saionz (Road Superintendent) - \$22.00/hour, Lucas Preston-Colvin (Asst. Road Superintendent) - \$13.00/hour, Larry Rathfelder (PT Road Crew) - \$15.00/hour, Cemetery Sexton - \$12.62/hour, Christian Michael (Fire Dept.) - \$13.39/hour. Part-time labor at \$12.36 per hour. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to appoint Mr. Paul Lotycz and Ms. Zienta to the Records Management Committee. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to appoint Mr. Paul Lotycz and Ms. Cyndi Zienta to the audit committee. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to approve the 2020 Appropriations. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Trustees moved into regular session.

Mr. Mike Willis made motion to accept the minutes of the meeting of December 17, 2019. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to accept the special minutes of the meeting of December 24, 2019. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Ms. Zienta reported the following Revenue and Expenditures:

Trustees reviewed Management Reports.

	1-1-2020 through 1-31-2020	Year to Date
Revenue		
Expenditures	40,635.75	40,635.75

Ms. Linda Amos, Poggemeyer Associates, attended meeting to update the Board on the grant that is being submitted to the State Capital Budget program. The application will be submitted by Thursday.

Mr. Al Woessner would like to discuss an issue he has in his neighborhood privately. Trustees explained they cannot go into Executive Session unless the reason falls under ORC 121.22. Mr. Woessner will discuss his issue after the meeting with Mr. Gilbert Overmyer.

Sheriff Deputy Gary Pollock attended meeting and asked if they Trustees have any concerns for the Sheriff's Department. Trustees discussed the following issues:

- Bus stop on CR 73
- Shannon Road speeding
- Semi-Trucks using Port Clinton Road

Ms. Wendy Whittaker attended meeting. Ms. Whittaker is running for Sandusky County Clerk of Courts. She is running unopposed in the March Primary and will be on the November Ballot.

Mrs. McKenzie Frey updated the Board on the status of the Parks Board. Mr. Overmyer talked with Dean Silva - he was to wrap up the survey by the end of the year. Mr. Overmyer has not heard back from him.

Mr. Don Bixler provided the following report for December 2019:

- Received 9 phone calls

- Mailed 4 applications
- Approved 6 applications
- No applications were denied
- Mailed 1 conditional use application
- Mailed 4 violations (Romero, Horn, Drown 2)
- Mailed 1 certified violation - Halbisen (resolved)
- Received 1 variance application (Osmon)
- Received 1 conditional use application (Nicholas)
- Attended Zoning Board meeting
- Met with John Willey

Mr. Bixler provided the following 2019 Yearly Summary:

- Received 182 phone calls
- Mailed 55 applications
- Approved 51 applications (58 including variances & conditional use)
- Denied 2 applications (does not include those that went to the ZBOA)
- Mailed 29 violation notices
- Received \$7,505 in receipts

Mr. Lucas Preston-Colvin provided the following report:

- Been working on the sign grant - each sign needs to be inventoried each month and documented to ODOT
- Currently tagging all signs.
- Talked with Perry Hill, engineer's office, and he is providing advice on sign inventory
- Has a form from Masterminds and he and Eric Fawcett will update it for easier use
- The pickup truck is still in Sandusky - will keep updated on the progress
- Discussed Bank Ball Study - setting advisory speeds on curves
- Ordered 100 ton of salt - it has been delivered

Mr. Dean Schneider provided the following report:

- December 2019 squad calls - 18
- December 2019 fire calls - 7
- 2019 squad calls - 266
- 2019 fire calls - 82
- Minor issues with the fire truck
- Performed dual training with the city of Fremont
- County Building Department is moving forward. Should be operational July 1, 2020
- Saturday is the appreciation dinner at Angelina's
- February 29, 2020 will be the Firehouse challenge

County Commissioner Scott Miller attended meeting to give an update on County news.

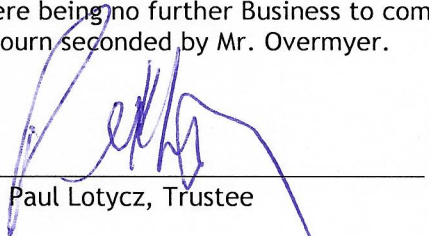
- Provided information on the 911 system - experiencing issues with the software company
- The County Code Department is moving smoothly. Remodeling the Facility Management building to house the Code Department
- The County Budget is finished. The County is in good shape
- Discussed the County's Better Building Project and what they are doing with it
- The Land Bank office has moved to the Economic Development Corporation offices. All future Land Bank meetings will be held at EDC

Mr. Mike Willis provided an estimate from Universal Farms to grind the leaves and brush. Estimate amount - \$4,155. Deduct \$1,000 for removal of brush.

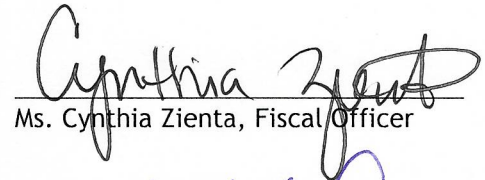
Mr. Mike Willis made motion to hire Universal Farms to grind the leaves, brush, and remove ground brush for \$3,155.00. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - absent.

Ohio Deferred Compensation has approved the Township's application. The representative will contact Fiscal Officer Cyndi Zienta to setup a time to meet with employees. Ms. Zienta forwarded an email to everyone that contains information on the program.

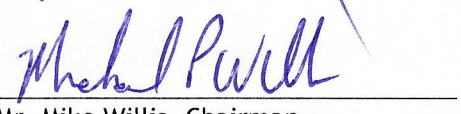
There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.



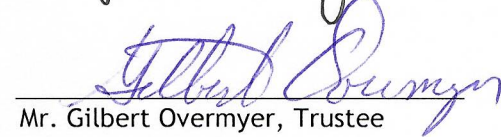
Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Chairman



Mr. Gilbert Overmyer, Trustee