

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of March 19, 2024

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Gilbert Overmyer and Kyle Amor

Fiscal officer Alexis Brickner was not present.

Attorney Jim Barney was present

The minutes from the March 7, 2024 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Paul. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	March 7- March 18	YTD
Revenue	\$26, 540.37	\$131,100.64
Expenditures	\$36,174.15	\$182,684.19

Paul made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Peggy Courtney with the Sandusky County Visitors Bureau attended the meeting and gave the following update:

- 94 bus tours visited the county in 2023, which is a new recorded
- 41 group tours have been booked for 2024 thus far
- Holiday light show is bringing in lots of bus tours and is then paired with other activities in the county. Township Association looking to sponsor piece of the light show. Peggy will provide ideas.
- Started attending Travel Shows. Present Sandusky County to Tour Operators to sell the county for group tours
- Solar Eclipse is in 3 weeks. Have passed out 10,000 glasses and done marketing to sell the county. 600% growth to Visitors Bureau website.
- Working with organizations across the community to create a "one calendar." Adds events from each individual organization to county wide calendar. Available to be used by the Township at no charge.
- New Sandusky County Visitors Guide out for 2024

John Lotycz attended the meeting to observe.

Brent Saionz of the roads department attended the meeting and gave the following update:

- Streacker Tractor advised that the rims and tires specified by the mower company were not available from Kubota. The quote was reduced and is now \$87,514.42
- Resident on Kingsgate secured permit to tie into the township drainage system.

Chip advised that he and Brent discussed grub treatment to the Four Mile House Cemetery to be completed by Ace Lawn Care. The treatment is \$722/treatment and Ace will apply in the Spring and the Fall.

Dean Schneider of the fire department attended the meeting and had the following update:

- Experts have lowered the estimated number of visitors to Ohio for the Eclipse from 1 million to 600,000. Lowered County estimate from 118,000 to 60,000.

- Chassis for the truck is being built and possible time frame for an inspection would be May.
- Tarp on Unit 2 has a broken bungee. Planning to take it to Tri-County Tarp in Bradner to be fixed.
- The air compressor is still an issue. Working with Madison Motors to fix possible issue with governor.
- Raffle is upcoming and all tickets are sold. Proceeds are likely going to all be used for equipment for new truck.
- PPE grant will be used to purchase new boots. Boot supplier is located in Logan County so response may be slow at this time.
- New OSHA regulations coming out, making it harder for volunteer fire departments to stay in business.
- Chicken BBQ is first Sunday in May
- Andrea from Communities Foundation wants to come and view the Boat Motor that was purchased with grant funds.

Chip is going to look into additional grants to help with equipment for the new truck.

Chad Bender attended the meeting to observe

Kyle shared the following update:

- Attended the Health Department Advisory Council annual meeting with Paul.
- Contacted residents at the end of CR 73, on 128 regarding trash complaint. Pick up service was paused but has resumed and trash is being taken care of.
- Reviewed email from Daniel Fredrick

Paul shared the following updates:

- Spoke with Attorney Barney regarding the Sewer Board Mail.

Attorney Barney advised that the Board is able to receive their mail at Cyndi's residence if they so choose. He also advised that he is still researching who holds the liability and responsibility for the records.

- Sheetz Gas Station Plans were submitted with a check for fees.
- A complaint was received regarding 2149 Napoleon Road. There is trash dumped on the lawn. The property owner left a message to discuss the issue with the board. Paul will work with her to get it taken care of.
- Reviewed road plan with Carlos Baez. The total cost of current proposed roads is \$420,000. Discussed removing Township Road 234 until next year. Cost for this year would then be \$192,000.

Paul made a motion to remove Township Road 234 from the 2024 road paving plan and move forward with just Lime Street, Hospitality Court, and the remainder of Werth Road not covered by Issue 2 funds. Chip seconded the motion. There was no further discussion and the motion passed. Paul will contact Bob Kusmer and Carlos regarding the change.

Chip shared the following updates:

- Inquired about adding a keypad lock system or rekeying the office door. North Coast Security and RSS will be contacted to obtain quotes.
- Received service agreement/quote from architect Daniel Fredrick. His preliminary fee is \$6000. The final cost is 9% of the total cost of the project. The preliminary fee would be applied to the final cost and rate of \$150/hr would be charged.

Paul made a motion to accept the quote from Daniel Fredrick Engineering and move forward with him as the architect for the building renovation project. Kyle seconded the motion. Kyle advised that he reviewed Daniels bio and prior work. He was impressed. There was no further discussion and the motion passed.

- Received a quote for AT&T phone service at \$140/month, which includes 2 wireless numbers and wireless internet service. Both numbers that are/were being used for the township garage and fire department are available to be switched over. Would like to speak with Alexis on the current status with Spectrum prior to making any further decisions.
- Receiving text messages from Mrs. Pence regarding the rental property on Stewart Drive. There is a yard light shining into her home. The township has no jurisdiction in regards to the light. Chip will advise her of the lack of jurisdiction and have her contact the property owner directly.

Attorney Barney advised that it is a civil matter and Mrs. Pence can pursue it as a nuisance.

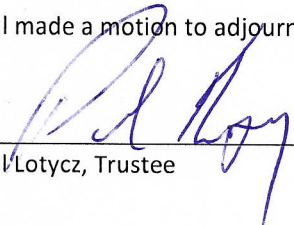
- An excavator is present on the Artz property. Awaiting to see what work is being completed with that.
- Contacted the manager of hotel whose fence is falling in Garrett Schneider's yard. Owner of hotels was out of the country. Will follow up when he returns.

The following updates were shared from Alexis:

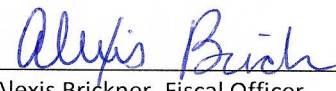
- The computer is being evaluated to see what all was wiped and what can be restored.
- Out of town April 2-8.

Next meeting will be Tuesday April 2nd at 6 pm.

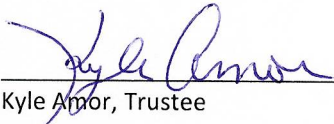
Paul made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:28 pm.



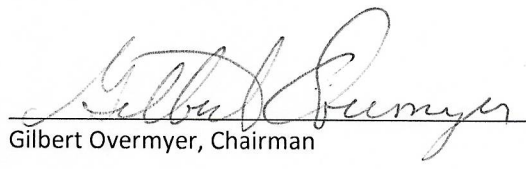
Paul Lotycz, Trustee



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Chairman