

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of July 18, 2023

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz and Gilbert Overmyer.

Fiscal officer, Alexis Brickner was in attendance.

The minutes from the July 5, 2023 special meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Paul seconded the motion. There was no further discussion and the motion passed. The minutes from the July 10, 2023 Public Budget Hearing were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Paul seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	July 6 - July 18	YTD
Revenue	\$25,405.28	\$639,060.14
Expenditures	\$15,474.78	\$451,969.58

Chip made a motion to accept and pay the bills. Paul seconded the motion. There was no further discussion and the motion passed.

Barbara Bristley attended the meeting. Ms. Bristley stated that the budget hearing that was held on July 10, 2023 was not properly advertised. Ms. Bristley stated that the Ohio Open Meetings Act states that there are only two types of meetings, a regular and special meeting. She stated that the board did not follow their own resolution because the special meeting was not advertised on the website. Paul and Alexis advised that it was a Public Budget Hearing, not a special meeting. It was required to be advertised in the local news paper as a legal notice, which Alexis did advertise in the The Fremont News Messenger as was required. Ms. Bristley stated that per the township resolution, special meetings are to be advertised on the township website. Alexis stated that it was a budget hearing and Ms. Bristley stated that there are only two kinds of meetings and it was not properly advertised. Ms. Bristley then questioned whether Alexis had discussed what was considered "reasonable and prompt" with the attorney in regards to responding to public records requests. Alexis advised that she felt that the response times her and Ms. Bristley had worked out were working well for each party and that she didn't feel the need to involve Attorney Barney at this time. If she or Ms. Bristley became unhappy with the response times, she would then seek legal advice but didn't feel it necessary at this time. Alexis inquired about the number of the resolution that Ms. Bristley referenced in regards to the special meetings. Ms. Bristley advised that the resolution was voted on in November 2014.

Peggy Courtney and Ann Sergent with the Sandusky County Visitors Bureau attended the meeting. They wanted to update the board on where they are and what is going on with the Bureau. Peggy thanked the board for the funding that was being given to the Bureau through the township and updated the board on all the group tours that have come through the County. She also updated the board on what big events are coming up in the future, including the total lunar eclipse and sports tournaments, and how they plan to make the most of all events for the members of the community. Ann inquired of the board members if there was anything that the Bureau is doing or not doing that they would like to see changed. The Visitors Bureau board wants to ensure that the townships needs are being met. Chip stated that he thinks the Bureau is over the top in all the things that they are doing and seem to

be doing a great job. Paul inquired about what is missing from our area in regards to sporting events coming to the community. Peggy will look back at the audit that was completed and let Paul know.

Dean Schneider of the fire department attended the meeting and gave the following update:

- The Highway Patrol is attempting to cite firefighter Chris Michael for improper backing from the April 9th fire at Damman Point. Dean is working with Attorney Melle's office and waiting for a response from him regarding the issue. He is concerned about liability of the Fire Department as well as Chris's personal driving record.
- Unit #4 is back from the shop and the fuel leak is fixed. They are waiting for the charger that is on back order.

Chip inquired if there are any pictures of members using the new boat motor so he can finalize the grant. Dean will find out if anyone has any.

Paul inquired if the Fire Department has done any training with any other department regarding river safety and if any discussion had ever been had about markers that would help indicate specifically where someone was on the river if there was an emergency.

Brent Saionz of the roads department attended the meeting and gave the following update:

- The grinding is done of all the township roads that are to be repaved.
- The Rocks along the road on Sand Road are still in the right of way. Brent is concerned about safety if someone would go off the road and hit them or if they would get hit by a snow plow.
- The second round of mowing will be completed tomorrow, July 19.
- Garza's in Clyde are doing brush grinding. He will call to get a quote to grind the brush in the back.

Chip shared the following updates:

- The Artz property is on the agenda for the Health Department's upcoming meeting. He plans to attend the meeting and see what the township can do about getting that property cleaned up. Paul advised that he would also like to speak to the Health Department about the James Karr property so he will attend the meeting as well.
- 678 Summit Street is overgrown again and there is a tent in the backyard now. Chip sent a high grass letter to Attorney Nation to have it cleaned up within 7 days.
- A complaint was received regarding the AMP Power company property being overgrown with thistles. Chip contacted the manager and it has since been taken care of.
- A complaint was received regarding 639 Lime street. Chip will look into the property.
- A new quote was received for construction of a new fabric building. Miller Builders out of Orville, OH quoted the building at \$20,015.00 without overhead doors.
- The township phone is not working properly. Chip is waiting for a call back to fix the landline.

Paul shared the following update:

- The land bank committee would like to know if the township will mow the property on North Street. Brent will look at it and get back with Paul
- 977 County Road 128 was overgrown. The residents have taken care of it already.
- The city paid the township for first half real estate taxes but we aren't sure which properties those are. Alexis will call the auditors office and find out.
- Beth Tishler has been contacted regarding the property of 412 and the deal with the city. The township wants to get that cleared up.
- A noxious weeds letter needs to be sent to the property owner of 545 Williams Street. Alexis will get a letter drafted.

Alexis shared the following update:

- The budget was filed with the County Auditor 7/18/2023.
- She would like to transfer funds from the checking account to the StarOhio account to capitalize on the interest rate that is being offered as well as protect the money. Paul and Chip would like that completed as well. Alexis will move the money.
- She received an email from Tara Shanahan regarding the fair board. Brent will pick up that board and complete it.

Next meeting is August 1st at 6 pm.


Chip made a motion to adjourn. Paul seconded the motion. Motion passed and the meeting adjourned at 7:24 pm.



Paul Lotycz, Chairman



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Trustee