

Board of Trustees of Sandusky Township  
Sandusky County, Ohio

Minutes of Regular Meeting of May 2, 2023

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Mike Willis, Gilbert Overmyer, and Alexis Brickner

Mike began the meeting by introducing Chris Schneider, Clerk of Courts, who attended the meeting to swear in the newly appointed, Fiscal Officer, Alexis Brickner. Chris administered the Oath of Office to Alexis.

The minutes from the April 18, 2023 meeting were reviewed. Mike noted that a correction needed to be made to reflect the sale date of his residence as 1-11-2022, not 1-1-2022. A motion was made to accept the minutes with the corrections by Paul. Chip seconded the motion. There was no further discussion and the motion passed.

Due to the transition of Fiscal Officers, there were no bills to accept and no update on the Revenues and Expenditures. Once Alexis has access to the financial information those numbers will be updated and bill pay will resume.

Rennia Pence, B Pence, Hedi Eickert, and Dave Pence attended the meeting. These residents came to discuss the property located at 398 Stewart Drive. A letter was provided that was sent to the property owner from Attorney Barney stating that the residence is zoned as R1, single family dwelling and multiple people living in the home was not permissible according to the zoning resolution. Pictures of the residence were provided and it was stated that the occupants told these residents that they were coworkers who are here for business and the property was a business rental. It was stated that the occupants have been seen walking up and down the street at night using the flashlights on their phones and are walking onto other residents' properties.

Mike said contact would be made with Attorney Barney to get his opinion of the definition of "single family." He also added that if they occupants were wandering on to others property, they should contact the sheriff.

Kay Saionz attended the meeting to update the board about what is happening with the Zoning Board. Currently there are 4 proposed zoning regulations. They are wind energy systems, solar energy systems, setbacks, and chickens and rabbits. The changes have been given to John Willey for review and submission to regional planning. They will be on the agenda for regional planning, Monday (5/8/23) at 4 pm. Once they have been approved through regional planning a public hearing will be held.

Hedi Eickert asked about a residence on the corner of Port Clinton and Northcrest that was supposed to be torn down. She wondered when it would actually be torn down. Brian Woods explained to her that because the property is not in foreclosure and an owner cannot be located, nothing can be done with it at this time.

Brian Woods attended the meeting. Brian stated that the State of Ohio Senate passed a new bill that would renew the grant that allowed nuisance properties to be torn down by the township. The grant needs to be approved by the State of Ohio House next. He also has a meeting with Sheetz regarding the new gas station that is going in on State Route 53 across from the Shell Station. A complaint was received about chickens. The chickens are not being kept on the owner's property so Brian advised them that the chickens need to be contained. The property on North Street that is in the township has started being cleaned up.

Brent Saionz attended the meeting. He stated the road crew will start mowing ditches as soon as it dries up. The park was sprayed for weeds. Final delivery of road salt was made so everything is full. Paul asked that the door

closure to the trustee room be fixed. The phones to the township are down. A tech would be out on Wednesday afternoon to fix the issues.

Kyle Amor attended the meeting to observe.

Mike had a conversation with Aaron Willis of OTARMA. Aaron had made IT recommendations a few months back and would be willing to work with Alexis or any of the trustees to make updates in the near future.


Paul spoke with Tony Dean from the Auditors office. We need to complete an audit. Tony was going to send Paul an email of the information that he needs. Mike asked if an exit audit was required as Cyndi Zienta departed. Paul would check with Tony. Paul also has the signed and completed lease from Tom Michael. He received questions regarding the electrical aggregation that he addressed. Paul brought new signature cards from the bank to sign to update the account putting Alexis on as an authorized signer.


Chip was going to speak with Carlos Baez about the railroad crossing on Sand Rd. We would like to do a new count of traffic once North Street is open. Chip hasn't heard back from the attorney regarding 678 Summit Street. The property looks the same. Chip has a signed and completed lease from S&D Wagner Farm LLC.

Alexis contacted Eric Fawcett regarding access to the township website and email. She now has access to both and her email is working properly. She is getting access to the accounting system and logins to all accounts for operation.

Next meeting is May 16<sup>th</sup> at 6 pm.

Mike made a motion to adjourn. Chip seconded the motion.

  
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Paul Lotycz, Trustee

  
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Alexis Brickner, Fiscal Officer

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Mike Willis, Chairman

  
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Gilbert Overmyer, Trustee