

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of December 19, 2023

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Gilbert Overmyer and Kyle Amor.

Fiscal officer, Alexis Brickner was in attendance until 6:20 pm.

Attorney Jim Barney was in attendance.

Oaths of Office were administered by Paul Lotycz to Gilbert Overmyer, Kyle Amor, and Alexis Brickner

The minutes from the December 5, 2023 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	December 6- December 18	YTD
Revenue	\$18,977.99	\$1,207,267.42
Expenditures	\$38,199.51	\$1,250,469.84

Chip made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Kay Saionz attended the meeting. She inquired about whether Alexis had received the information regarding the Zoning Board that she had left. Alexis did receive it.

Kaylee Amor attended the meeting to observe.

John Willey attended the meeting. He advised that he had brought a new zoning map for the township. He also advised that we need to start working on regulations regarding the sale of marijuana soon but no one is sure of the rules on that yet.

Barbara Bristley attended the meeting.

Alexis shared the following update:

- She presented a resolution regarding reappropriation of funds to cover the last paychecks for the road crew.

Kyle made a motion to adopt a Resolution of the Board of Trustees of Sandusky Township to Reallocate Funds to Meet Year End Compensation Needs. Paul Seconded the Motion. A roll call vote was as follows:

Gilbert Overmyer: Yes

Kyle Amor: Yes

Paul Lotycz: Yes

- Jim Darr with the OSS sent an email about the recycling dumpsters. Service might be interrupted due to the holidays but if the bins get full, they are asking us to place cones and caution tape around the area to shut it down until it can be dumped.
- A reorganizational meeting needs to be held at the start of the January 2nd meeting.
- Received an invoice from the Uniform Shoppe for pants from Brent. A clothing allowance was given to the road crew in June. Brent stated that the clothing allowance was given for things such as boots, gloves, and coats. Chip advised that in previous years uniforms had been covered by the township. Alexis will get the invoice paid. Chip will look into a uniform service to handle the uniforms and rugs.
- Minutes for the Zoning Board meetings have not been received. Paul inquired about what minutes were missing. Alexis advised that the last minutes she has are from May and she is missing 9 meetings worth of minutes. Paul asked Kay if she will have them done by tomorrow? She advised she would.

Chip advised that there are 3 terms expiring on boards within the township. Thomas Drusback from the Zoning Board of Appeals, Ryan Rusch from the Sewer Board, and Jeff Phillips from the Zoning Board terms all expire at the end of the year. We have not received a letter of resignation from any of these members. Paul made a motion to reappoint Thomas Drusback, Jeff Phillips, and Ryan Rusch to their respective boards. Kyle seconded the motion. Chip will contact the members. The motion passed.

Kyle inquired about the January 18th Township Association meeting. A count was taken and Alexis will RSVP the group.

Dean advised that an email should be coming to the Fiscal Officer from the Volunteer Firefighters Dependency Fund. Alexis asked him to please make sure they have the correct email address and she will get the invoice paid.

Kyle advised that there was a letter from the Quilters Guild in the mailbox. Alexis will handle their requests and get back to them.

Chip inquired about if everyone was aware of the Ohio Township Association Convention at the end of January. All are aware of the convention and are looking into going.

Dean Schneider, Chief of the Fire Department attended the meeting and gave the following update:

- BioCare is conducting physicals right now. The Township and Fremont Fire Departments are splitting the cost of the 8 firefighters who are on both departments.
- Contacted Atlantic Emergency Services regarding Unit 3. Would like to plumb in a direct fill on the truck so as not to lose the prime on the pump every time the truck needs filled. Atlantic Emergency Services will be get back with the Chief.
- Appreciation dinner for the Fire Department will be held January 6
- Have previously contracted with Vanguard to provide continuing education classes for EMS. The individual in charge of training in previous years in retiring so the township is now looking to contract with Sandusky County EMS for CE training.

Paul inquired about the status of the MARCS grant. Dean has not heard anything back on that yet.

Brent Saionz of the roads department attended the meeting and gave the following update:

- The pickup was taken to Baumann's to have the head gasket replaced.
- Spoke with Greg Streacker regarding the new mowing tractor and Dexter regarding the mower. Brent is working with Streackers and Dexter to get the proper tractor with the correct mowers. The heavy duty grade mower will be \$36,420 for a side flail mower. The heavy duty rear flail mower is \$19,875. The standard grade would be \$30,960 and \$17,505 respectively.

- Contacted Kalida Truck to get quotes for a new plow truck. Also contacted company in Cleveland. Both companies are about year and a half out for new trucks.
- Door glass on the Kubota tractor shattered. Replacement door was ordered from Streakers and will be replaced.
- West side is all mowed for the last time. The east side will be finished up this week.

Kyle inquired about the signs requested by Ms. Fisher at the previous meeting. Brent advised that those signs were placed on Northcrest and Crestwood the next day.

Paul shared the following update:

- Reservations were taken for the Sandusky County Township Association Banquet
- Advised that the County health insurance will not allow us to piggyback on to their plan. Their insurance agent suggested we stay with the plan we are currently on.

Chip advised that he received the bid from Carlos Baez regarding the street projects we proposed to be paved for 2024.

Bob Kusmer from Ballville Township sent an email inquiring about combining road projects for 2024 to get the best price. Chip advised that he would contact Bob with the roads we plan to do.


Barbara Bristley commented that she understands the township has good insurance and would like to keep it but that the township employees have better insurance than the people they serve.

Paul inquired about the insurance Rudy Sprenger presented. Chip advised that he had contacted the company, sent them our Form Fire forms, and is waiting for a call back. Chip got the impression from the gentleman that they wouldn't be able to do better than Sprouse but he will wait to hear back from him. Barbara commented that they would be able to do better if we changed our deductible. Chip advised that we have those because they are grandfathered.

Joe Darr attended the meeting. He inquired about purchasing lots at the cemetery. He advised that he corresponded with Troy Thatcher and was waiting on a response but hasn't heard back from him. Paul advised that he would contact Troy following the meeting and get back with Joe.

Next meeting is January 2nd at 6 pm.


With no further business before the board, Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:03 pm.




 Paul Lotycz, Chairman



 Alexis Brickner, Fiscal Officer



 Kyle Amor, Trustee



 Gilbert Overmyer, Trustee