

**Board of Trustees of Sandusky Township  
Sandusky County, Ohio**

**Minutes of Regular Meeting of November 7, 2023**

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Gilbert Overmyer, and Kyle Amor.

Fiscal officer, Alexis Brickner was in attendance.

Attorney James Barney was in attendance.

The minutes from the October 17, 2023 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	October 17- November 7	YTD
Revenue	\$43,363.08	\$1,133,952.98
Expenditures	\$54,600.48	\$955,253.53

Chip made a motion to accept and pay the bills. Kyle seconded the motion. There was no further discussion and the motion passed.

Brian Woods, zoning inspector, attended the meeting and gave the following update:

- A permit was issued for a house to be built on Shannon Road but the Health Department would not issue a permit for a sewer system to be installed on the property. The zoning permit should not have been issued and Brian accepts full responsibility for that error. A resolution was being discussed when the property owner stated she would not consent to a sewer system being put in. The owners of the house, who were leasing the property, are removing it, and looking for a different property to purchase.
- The State of Ohio is renewing the Land Bank grant. Any properties that are condemned by the Fire Chief or are signed off on by the owner, can be torn down. Requests for structures to be removed should be provided to Brian as soon as possible and are able to be commercial or residential.

Paul inquired about the situation with the roosters on Port Clinton Road. Brian advised that he spoke with the owner and the rooster has been gotten rid of. The property owner purchases a batch of chicks each year but can't determine the sex for a few weeks. Once it is determined which are male, she removes them.

Rudy Sprenger attended the meeting and presented the board with insurance information from SOCA, a group from the State Chamber of Commerce, offered through Anthem. The board thanked Rudy for the information and advised they would pursue it.

Kay Saionz, with zoning, attended the meeting. Kay stated that they would have a finalized section on chickens and rabbits at the next meeting.

Kyle shared the following update:

- Received an email from Mike Golembiewski with the Fremont VFW. He wanted to know if there were any First Responders, who are also Veterans, that wanted to participate in their Veterans Day ceremony in front of the Court House. Kyle forwarded the email to the Fire Chief.

- Kyle, Chip, and Brent went to a property on East County Road 73 for a drainage issue. Brent discovered a catch basin that the sump pump was running into in front of the house, and it was plugged. It was jettied out and was working properly. However, the catch basin is antiquated and needs to be replaced. Stone was placed over it for the time being but will need to be replaced when the road is repaved.
- Kyle, Chip, and Brent also looked at a culvert on East County Road 73 but the culvert is not on Township Property.

Dean Schneider, Chief of the Fire Department attended the meeting and gave the following update:

- The department had 8 runs for the month of October.
- Unit 3 is scheduled to be at Baumann's on November 8<sup>th</sup> for repairs. The truck was damaged while fighting a fire in a standing field of corn. The corn stalks destroyed the air conditioner belt, fodder was in the radiator, and ears of corn were up in the truck and were on fire. The full extent of the damage will have to be determined and repaired by Baumann's.

Kyle inquired about the liability of the property owner who lit a brush pile that started the fire. Dean stated that some homeowner policies carry coverage for that type of incident but wasn't sure what the township would need to do to collect for damages.

- The MARCS radio grant is being worked on. It is due November 12. If awarded, the grant would be for up to \$50,000.

The Chief inquired about an OhioPays payee number for the Township. Alexis advised that she will look into the number and follow up with the Chief.

- The Spaghetti Dinner was held on October 22<sup>nd</sup>. The turnout was much lower than past years but a \$1300 profit was still made. Comments were made about how good the sauce was this year.

Rudy Sprenger commented that having drive-thru only may have caused lower numbers. Dean agreed but commented that staffing is an issue. There are not enough volunteers to have both the drive-thru and dine-in options. Paul also commented that there were 7 other spaghetti dinners that Sunday.

- An invoice was received for the chassis and cab of the new fire truck. Alexis will go through the necessary steps to ensure that the Cares Act guidelines are followed and then will prepare a check to pay the invoice. The Cares Act money will not cover the entire cost of the cab and chassis but will take care of the majority. Dean advised that the cost of trucks continues to go up and a fire truck that was delivered to Fremont Fire Department in May of this year, has gone up 23% already.

Kyle inquired about any Veterans participating in the VFW ceremony. Dean advised that he will be sending a message out to the department guys informing them about it.

Chip advised that he would like to schedule a meeting with a few local contractors and discuss updates to the entire building. He would like to get estimates from Zimmerman Builders, Anstead Construction, GW Builders and Reiter Construction. He would like to have it in the budget for 2025.

Brent Saionz and Chad Bender of the roads department attended the meeting and gave the following update:

- Chad forwarded information regarding a plow for the Bobcat to Paul. Chip would like to get rid of the push box in the back and use the funds for a Bobcat plow. A decision on the plow was tabled.
- Brent advised that the crew began picking up leaves
- Chad and Paul tilled up the new area of the park and are preparing to seed the grass next week.
- The final round of ditch mowing will start next week.

Chip shared the following updates:

- Received an updated quote from the Canadian company for the fabric building. The total cost would be \$17,690 including doors, but does not include labor. The quote from 83 Construction for the same building is \$17,690 for materials only. To install the same building, including doors, on the existing foundation will be \$43,890. Miller builders would be \$20,015.00 for the building without doors but includes labor. Chip will get an updated quote from Miller Builders.

Kyle inquired about security of the building. The concrete foundation would be 4 foot high and would also only be used for cold storage. All keys are pulled from the equipment at the end of the day.

Alexis advised that the reimbursement for the picnic table grant was received. The board thanked Chip for his work on that grant.

Paul shared the following update:

- Chad and Paul went to Pleasant Drive to review a drainage issue. The tile that is causing the issue but is not on township property.
- Paul forwarded a link to Alexis to get on the SLFRF website and finalize the spending of the funds for the Fire Truck

Alexis shared the following update:

- Lori Kepus from Woodville township contacted Alexis regarding the reallocation of funds from the Audit. Lori was advised by the State that proceeds received from the sale of an asset with more than a 5-year original useful life, are to be put into a Miscellaneous Capital Improvement Fund. Alexis contacted the State to get clarification and was advised that based on ORC, where the money was originally placed was correct. Therefore, the Resolution passed at the previous meeting will need to be rescinded and the funds will stay where they are at. The rescinding of the Motion will be tabled until the next meeting.
- A correspondence from the Ida Rupp Library was received, thanking us for the donation in Memory of Carol Woods. A plaque in her memory would be placed in the 6 books they purchased with the funds.
- A correspondence was received from Medical Mutual Life Insurance, stating that our premium was not changing.
- A correspondence from Dynamic Environmental Associates regarding the Smiling Fox property on Shannon Road was received. A 260 foot self-support tower is being constructed on this property and they are inviting us to comment on the project in regards to the impact on historical resources. It is separate from any and all zoning applications or approvals that may be required for the project. All necessary permits will be addressed at a future date by the proper committee.

Next meeting is November 21<sup>st</sup> at 6 pm.

At 7:23 pm Paul made a motion to enter executive session per ORC 121.22 (G)1, regarding employment. Chip seconded the motion. Roll call was taken:

Kyle: Yes

Chip: Yes

Paul: Yes

The motion passed.

Present in Executive Session: Trustees Paul Lotycz, Chip Overmyer, and Kyle Amor, Fiscal Officer Alexis Brickner, Road Superintendent Brent Saionz, and Attorney Jim Barney.

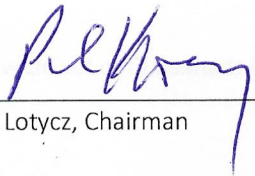
At 8:04 pm the Trustees returned to regular session.

It was discovered that Road Supervisor Brent Saionz reported hours worked on November 21 and 22, 2022 but was actually out of state at the time. It was decided that Brent could either pay the Township back monetarily or could


forfeit his vacation time for this error. Brent chose to forfeit his vacation time to offset the pay he received. Brent also received a verbal warning.


A digital time clock will be installed in the garage to help alleviate any future issues.

With no further business before the board, Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 8:07 pm.

  
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Paul Lotycz, Chairman

  
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Alexis Brickner, Fiscal Officer

  
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Kyle Amor, Trustee

  
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Gilbert Overmyer, Trustee