

**Board of Trustees of Sandusky Township
Sandusky County, Ohio**

Minutes of Regular Meeting of October 3, 2023

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Paul Lotycz, Gilbert Overmyer, and Kyle Amor.

Fiscal officer, Alexis Brickner was in attendance.

The minutes from the September 19, 2023 meeting were reviewed. A motion was made to accept the minutes with no additions or corrections by Chip. Kyle seconded the motion. There was no further discussion and the motion passed.

The revenues and expenditures were reported by Alexis as follows:

	September 20- October 2	YTD
Revenue	\$70,825.91	\$1,070,589.77
Expenditures	\$43,906.88	\$852,249.23

Kyle made a motion to accept and pay the bills. Chip seconded the motion. There was no further discussion and the motion passed.

Rudy Sprenger attended the meeting. Mr. Sprenger advised that he was successful in getting into the aggregate at this time but there were some of his neighbors that still were not in.

Don Bixler attended the meeting to observe.

Kay Saionz attended the meeting representing the zoning board. She advised that the zoning board would be holding a public hearing on October 18th at 7:15 PM regarding setbacks, chickens, and rabbits. She advised that regional planning had made changes to the chickens and rabbits so they were needed on the agenda again.

Barbara Bristley attended the meeting. Ms. Bristley inquired about how the decision regarding medical insurance will be publicized. Paul advised that the decision would be made during regular session so it would appear in the minutes.

Brian Woods with the zoning board attended the meeting.

Brent Saionz of the roads department attended the meeting and gave the following update:

- Mowing on the east side will be completed this week.
- Chip spoke with Brent regarding tile on Port Clinton Road that needs work
- There is a drainage tile inside a fenced in backyard off of sunset. There is a catch basin that needs to be monitored.
- Garza's completed the grinding on the wood pile

Kyle inquired about the placement of a sign on 138. The farmers are not able to get equipment into the driveway with where the sign is currently at. He wondered if it could be moved to the other side of the pole. Brent will check on it.

Chip inquired about the high grass on Melody Drive. Brent advised that it had already been taken care of and mowed.

Chip advised that several quotes had been obtained to replace the air conditioning/furnace unit. Rick Evans quoted the work at \$8698. Dan Hoffman Heating and Cooling quoted the work at \$7990 and Coleman Furnace and Sheet Metal quoted the work at \$9505. Paul moved to hire Dan Hoffman Heating and Cooling to complete the work. Kyle seconded the motion. There was no further discussion. Chip abstained from the vote but the motion passed with yes votes from Paul and Kyle.

Chip shared the following updates:

- Brian Woods mother passed away. Chip made a motion to donate \$150.00 to the Ida Rupp Library in her memory. Paul seconded the motion. There was no further discussion and the motion passed.
- The survey of the alley on Cook street was completed. It was determined that the property was an alley and not an easement.
- AEP was advised that the tree on Everett road can be removed so they can complete the work of the 3 phase power.
- The boat motor grant is completed. Paul will post pictures on Facebook thanking SCCF for the \$5307 grant.

Kyle made a motion to adopt a resolution to reallocate among account line items within various funds. Funds from General Fund 1000 in the amount of \$42,000 are to be transferred to Misc. Capital Fund in the amount of \$42,000. Funds from Misc. Capital Fund 4901 in the amount of \$187,000 are to be transferred to Ambulance Fund 2281 in the amount of \$187,000. Chip seconded the motion. There was no further discussion and a roll call vote was taken:

Kyle Amor: Yes

Gilbert Overmyer: Yes

Paul Lotycz: Yes

Kay Saionz inquired about why this movement of funds took place. Alexis advised that in during the audit of the 2021-2022 fiscal years, it was discovered that the former Fiscal Officer placed the proceeds from the sale of the Township Ambulances into the Misc. Capital Fund. The Ambulances were originally purchased using the Ambulance Fund and therefore needed to be deposited back into that account upon sale. Funds were already spent out of the Misc Capital Fund when this was discovered so funds from the general account need to be moved to the Misc Capital Fund account so as not to create a negative balance. Once the Misc. Capital Fund has enough returned to it, the transfer from Misc. Capital Fund to the Ambulance Fund can occur to correct this issue.

Don Bixler asked that Rudy Sprenger be appointed to the Parks Board. Paul advised that he would discuss with the other members of the Parks Board and see if anyone wanted to resign.

Paul shared the following update

- North Branch Nursery is having an auction for trees. Don and Paul plan to go over and look at some of the lots and potentially purchase new trees for the park.

Chip made a motion to allow for a \$1500 budget for the purchase of trees. Kyle seconded the motion. There was no further discussion and motion carried.

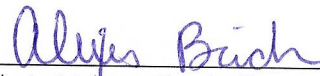
Alexis inquired about who was purchasing supplies for the station and meeting rooms such as trash bags and toilet paper. Brent advised that a list is created by the cleaning company and then supplies are purchased by he or Chad.

Next meeting is October 17th at 6 pm.

Chip made a motion to adjourn. Kyle seconded the motion. Motion passed and the meeting adjourned at 7:03 pm.



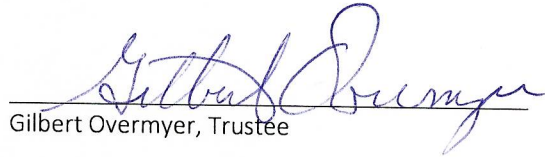
Paul Lotycz, Chairman



Alexis Brickner, Fiscal Officer



Kyle Amor, Trustee



Gilbert Overmyer, Trustee