

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of January 2, 2018

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Ms. Zienta, acting Chairman, requested nominations for President. Mr. Gilbert Overmyer nominated Mr. Paul Lotycz for President. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz nominated Mr. Mike Willis for vice-president. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis moved to adopt the following Resolution: To hold the regular Township meetings on the 1st and 3rd Tuesday of every month at 6:00 p.m. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to pay \$50.00 per meeting for the Zoning Appeals Board members with the Secretary receiving \$75.00 per meeting. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to pay \$50.00 per meeting for the Zoning Board members with the Secretary receiving \$75.00 per meeting. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to pay \$50.00 per meeting to Cemetery Board members with the Secretary receiving \$75.00 per meeting. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion that the following re-appointments and rates be established for the following employees, for the year 2018. Dean Schneider (Fire Chief) - \$725.00/month, Tom Willis (Assistant Fire Chief) - \$425.00/month, Matt Hoffman (Zoning Inspector) - \$525.00/month, EMS runs - \$50.00/run and to pay squad members assigned to on-duty squad \$50.00 per twenty-four hour shift on Saturdays and Sundays in the event that no squad calls are dispatched throughout that twenty-four hour period. The stipend will be forfeited in the event that those squad members are dispatched and respond to a call in that same twenty-four hour period. In the event of a call, the established current pay of \$50.00 per run will be paid to the squad members on call. Squad members who obtain coverage for all or part of their twenty-four hour shift will contact the Assistant Chief and the stipend will be divided and recorded so that the \$50.00 can be paid accordingly. This division of pay will be at the discretion of the members of the Sandusky Township EMS. The stipend is not to exceed \$50.00 per twenty-four hour shift per person. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Mike Willis made motion that the following re-appointments and rates be established for the following employees for the year 2018. Brent Saionz (Road Superintendent) - \$18.54/hour, Larry Rathfelder (Road Crew) - \$14.42/hour, Jerry Preston (Cemetery Sexton) - \$12.62/hour, Christian Michael (Fire Dept.) - \$13.39/hour. Part-time labor at \$12.36 per hour. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis moved to adopt the following Resolution: Whereas, the Board of Township Trustees, pursuant to Ohio Rev. Code 505.60, to provide single or family medical, dental and vision insurance coverage as appropriate to all full-time employees of Sandusky Township, Trustees and Fiscal Officer. Mr. Paul Lotycz seconded this Resolution. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to appoint Mr. Willis and Ms. Zienta to the Records Management Committee. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to appoint Mr. Gilbert Overmyer and Ms. Cyndi Zienta to the audit committee. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to allow the Fiscal Officer to make Temporary Appropriations. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Mr. Mike Willis made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Mike Willis made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	12-20-2017 through 1-2-2018	Year to Date
Revenue	6,641.12	
Expenditures	42,799.48	39,988.76

Mr. Matt Hoffman will not be attending meeting due to frozen pipes. He has been unable to make contact with Joe Wilkins regarding his property at 2520 Port Clinton Road. If he cannot make contact by the next meeting, he would like a certified letter sent.

Mr. Brent Saionz provided the following report:

- Snow plowing has begun. He has not contacted the county yet on getting salt. He currently has about 80 ton.
- Brent will have surgery on Monday and will be off for approximately 10 days.
- Replaced a blown amp on the 2004 International truck
- Brush grinding will be done next week - weather depending

Trustees will conduct employee reviews.

Trustees held a Public Hearing to hear changes to the Zoning Resolution. After reviewing, Mr. Mike Willis moved to adopt the following Resolution: To accept and adopt changes to the Zoning Resolution as submitted by the Zoning Board. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Mike Willis provided an update on the brush pile. The three individuals they thought they had actually loaned their vehicles to township residents to drop off brush. Trustees will discuss with Mr. Jim Barney at the next meeting and ask what he found out from the City of Fremont Municipal Court on prosecuting violators.

Mr. Gilbert Overmyer is having Robert Haas provide an estimate for renovating the meeting room and foyer. Trustees discussed putting a door in between the meeting room and fire department.

Mr. Dean Schneider provided the following report:

- December 2017 Squad Runs - 21
- December 2017 Fire Runs - 6
- 2017 Squad Runs - 218
- 2017 Fire Runs - 75
- Talked with Certified Ambulance and Mr. Berin will be at a meeting the end of February
- The pumper has been repaired
- Repairs to the ambulance were completed by Horton
- The department party will be January 6, 2018, at Angelina's
- Request the Trustees replace the fire department meeting room chairs. Will obtain quotes.

Mr. Paul Lotycz made motion to pay for Mr. Saionz, Mr. Schneider and Mr. Willis to attend the Sandusky County Township Association banquet on


Ms. Zienta fulfilled a records request from SmartProcure.

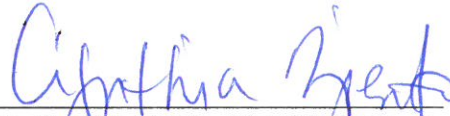
Ms. Zienta provided an inventory listing to Mr. Saionz. Per ORC 505.04, the Board of Township Trustees shall make an inventory on the second Monday of January, each year.


Ms. Zienta will file the completed inventory with the County Engineer by January 31, 2018.

There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Overmyer.

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Mr. Paul Lotycz, Chairman

  
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Mr. Mike Willis, Trustee

  
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Ms. Cynthia Zienta, Fiscal Officer

  
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Mr. Gilbert Overmyer, Trustee