

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of December 17, 2019

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Paul Lotycz made motion to accept the minutes. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	12-4-2019 through 12-17-2019	Year to Date
Revenue	12,254.26	930,814.12
Expenditures	70,428.52	1,023,130.78

Mr. Ed Ollom attended meeting. Mr. Ollom is running for Ohio Representative, provided background information about himself, and detailed his experience.

McKenzie Frey provided a Draft budget for submission to the Park's grant. A legal description on the property needs to be included.

Mr. Gilbert Overmyer received a text from Dean Silva. His father has health problems and he has been busy helping him. He is waiting for the ground to freeze to set the pins. He will provide the plat and description to the tax map office for approval.

Mrs. Frey provided additional information from the Park's Committee:

- Will create a form to track donated time
- Recommend planting grass in the Spring
- Volunteers would like to water trees - trustees will create a Hold Harmless Waiver
- Reviewed Draft Budget with Trustees
- Received a few letters of support towards the grant
- Requested Trustees contact Representative Reineke to view the property
- The Parks Committee's next meeting will be March 16, 2019.

Mrs. Lisa Kuehling and Ms. Lauren Yeagle attended meeting. Mrs. Kuehling discussed the following:

- The county is updating their 5 year Mitigation Plan
- This is a Federal requirement
- All townships fall under the umbrella of the County
- Explained each section of the plan
- Discussed the Building Resilient Infrastructure and Communities
- Will be scheduling a Community Writing the end of January - email invitation will be sent out
- Plan will be sent to FEMA in early March

Mr. Paul Lotycz described property in the township experiencing land erosion. The county has four schools coming down and the material could be put on the riverbank. He also explained the river needs cleaned up and he is considering forming a 501(C) (3). Mrs. Kuehling suggested he contact OSS Solid Waste District as they do a riverbank clean up in Seneca County every year.

County Commissioner Scott Miller attended meeting. The County Engineer offers his equipment for use to the townships at no cost. The county is in great shape Budget wise. Mr. Miller explained that as elected officials, we do not oversee other elected officials. That being said, he is very uncomfortable with one county department.

Commissioner Miller explained the Veterans have dedicated State Street to those that were killed in the Vietnam War. They have also place a Bronze Plaque in Flag Park dedicated to those killed in the Vietnam War from Sandusky County. The Veterans are working on putting a grand entrance onto Flag Park.

Mr. Don Bixler provided the following report for November 2019:

- 13 phone calls
- 3 applications mailed
- 7 applications approved
- 1 variance application mailed
- 1 extension notice mailed
- Met with John Willey
- Attending Zoning Board meeting
- Ed Artz has completed the exterior of his addition
- Since the newsletter was mailed to all township residents - he has been doubling the permit fee for violators.

Trustees and Mr. Bixler discussed the chicken coup at 2204 Napoleon Road. They are in violation of the Zoning Resolution. Mr. Bixler sent them a violation. Mrs. Sabo called Mr. Bixler and explained the chickens are a 4-H project for her children. She also mentioned there are several properties with chicken coups. Mr. Bixler has not done anything else with it. Mrs. Sabo has called several times, as she would like to become compliant with zoning. Mr. Lotycz will talk with Mrs. Sabo.

Mr. Lotycz ordered a jacket, hat and a couple shirts for Mr. Bixler identifying him as the Zoning Inspector and stocking hats for the employees. All contain the township logo.

Mr. Brent Saionz provided the following report:

- Finished leaf pickup yesterday
- Did not expect the snow this morning. Trucks were readied for snow and the plowing was done by 11:30.
- Finished brush trimming
- He has not completed installing the road signs from the State Grant program. He is waiting for the construction on the east side to be finished

Mr. Paul Lotycz made motion to purchase a Kubota K Series from Streaker Tractor for \$66,726.90. Mr. Mike Willis seconded motion. Vote as follows: Mr. Willis - yes, Mr. Overmyer - yes, Mr. Lotycz - yes.

Mr. Gilbert Overmyer received an email from County Engineer Carlos Baez. The "No Access Signs" installed on Pleasant Drive and Crestwood Avenue were installed behind the existing Stop signs (on the left side). They were also trimmed or cut so they did not overlap the stop signs. Mr. Baez states the signs need to be installed on the right side of the entrances to the subdivision. Mr. Overmyer ordered two more signs.

Mr. Lotycz asked if the salt was ordered. Mr. Saionz called someone two weeks ago and they have not returned his call.

Mr. Lotycz was appointed to the Nominating Committee for Sandusky County Regional Planning.

Mr. Lotycz began road sign inspections.

Mr. Overmyer presented a quote from Lake Erie Tree Service to grind the brush/leaf piles. Amount of estimate is \$7,000.00. Trustees will obtain a quote from Doug Crowell.

Mr. Mike Willis moved to adopt the following Resolution: Adopting the Plan under the Ohio Public Employees Deferred Compensation Program administered by the Ohio Public employees Deferred Compensation Board for participation by "eligible employees" of the Sandusky Township. Mr. Paul Lotycz seconded Resolution. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

OTARMA provided Faithful Performance of Duty Coverage for the following:

- ❖ Brent Saionz
- ❖ Jim Ellis
- ❖ Don Bixler
- ❖ Gilbert Overmyer
- ❖ Cynthia Zienta

The two other Trustee positions will be added after their re-election.

Ms. Zienta reported she is nearing the end of organizing the township records. She has asked Mr. Chris Michael to begin going through the Fire Department records.

Mr. Mike Willis made motion to increase Medicare rates 3.8% for the year 2020. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

Mr. Mike Willis made motion to approve the 2020 Temporary Appropriations. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Willis - yes, Mr. Overmyer - yes.

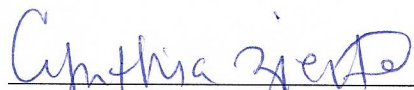
Ms. Zienta received Amended Certificate of Estimated Resources dated December 2, 2019.

There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.

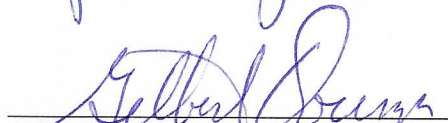
Mr. Paul Lotycz, Trustee



Mr. Mike Willis, Chairman



Ms. Cynthia Zienta, Fiscal Officer



Mr. Gilbert Overmyer, Trustee