

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP  
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of November 5, 2019

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Gilbert Overmyer made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	10-16-2019 through 11-5-2019	Year to Date
Revenue	22,419.22	878,692.01
Expenditures	47,604.19	727,837.17

Trustees reviewed Management Reports.

Mr. Gary Morykwas, 567 Crestwood Avenue, attended meeting. Mr. Morykwas reports a large maple tree at his property in the right-of-way that needs removed. Trustees will have Mr. Brent Saionz look at the tree and put it on the list for removal.

Mr. Don Bixler provided the following report:

- Received 23 phone calls
- Mailed 5 zoning applications
- Approved 4 zoning applications
- Nine zoning violations were mailed
- Two conditional use applications mailed
- One permit extension warning mailed
- Met with John Willey
- Attended Zoning Board meeting
- Mailed second notice to Ed Artz on completing his addition

Mr. Brent Saionz provided the following report:

- Received a request to remove tree at 526 Lime Street and 2124 Lake Street
- Leaf pick-up began last Thursday
- Lucas Preston-Colvin has scheduled to take his CDL test
- The sidewalks are poured from the tile construction
- Cutting trees back from the roadside
- Need to get salt ordered
- Has not done anything with the drainage issue on St. Thomas Street

Mr. Saionz provided quotes to hot oil the vehicles. After reviewing, Mr. Mike Willis made motion to proceed with having the vehicles hot oiled by Krown at the following rates:

- ❖ Emergency Vehicles - \$12.00/linear foot (\$250 minimum)
- ❖ Single Axle - \$250 \*\*additional Interior \$150(they drill), \$75.00(we drill)
- ❖ One Ton Pickup with Bed - \$185.00
- ❖ One ton Pickup with Dump Body - \$210.00 \*\*additional Interior \$100(they drill), \$50.00(we drill)

- ❖ Loader - \$350.00

Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Trustees informed Mr. Saionz of the following:

- ❖ Stop sign down at the corner of Northcrest and Ravine
- ❖ Tree needs to be removed from 567 Crestwood Avenue

Trustees discussed the value of the Bobcat for potential sale to Ballville Township. Trustees will discuss further at a later meeting.

Mr. Gilbert Overmyer made motion to approve the Mailboxes/Obstacles Damaged Within Township Right of Way Policy. Mr. Mike Willis seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Mr. Mike Willis made motion to approve the Personnel Policies and Procedures Manual - 2019 Edition. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Mr. Paul Lotycz made motion to re-appoint the following for 2020:

- Chad Bender - Zoning Board with a term expiring 12-31-2024
- Clarence Frampton - Zoning Board of Appeals with a term expiring 12-31-2024
- Gary Morykwas - Sewer Board with a term expiring 12-31-2022

Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Mr. Paul Lotycz made motion to install a chair rail molding in the meeting room. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Mr. Mike Willis made motion to place \$1,013.00 on the tax duplicate of Rodolfo Martinez, 891 Everett Road, Fremont, OH - PID 13-33-49-0084-02. This amount represents costs incurred to remove junk vehicles from said property. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Willis - yes, Mr. Lotycz - yes, Mr. Overmyer - yes.

Ms. Cyndi Zienta provided the following:

- The newsletter was mailed out.
- Facebook has been updated with Leaf Pickup info and Park's Committee Survey
- Driver History records were received
- Requested to go back to paying squad runs quarterly instead of monthly since OPERS is not taken out anymore
- Reported the part-time labor cost has doubled this year. The appropriation account it comes out of has been depleted. Moved the cost over to the Road and Bridge fund.
- Made a request to Zoning Board Secretary Kay Saionz for the following
  - Help with updating the Zoning Resolution districts - need more information to complete
  - Letter of recommendation from John Willey regarding the addition of definitions for "marijuana" and "medical marijuana"
  - Zoning Board minutes from June, October, November and December 2018
  - Zoning Board minutes for the entire year of 2019
- Continue to work on Record Retention
- Received Amended Official Certificate of Estimated Resources - October 11, 2019

Ms. Joan Kiser, 2010 - A Dickinson Street, Fremont, requested Trustees stone the right-of-way located across the street from the condos to provide them additional parking. This area is located in the city of Fremont. Ms. Zienta will inform Ms. Kiser to contact the City of Fremont with request.

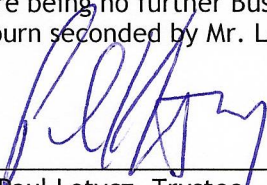
Trustees requested Ms. Zienta send High Grass Notices to the following:

- ❖ Paul Lopez, 224 St. Thomas Drive, Fremont
- ❖ Gary Nighswander, 514 Everett Road, Fremont.

Mr. Paul Lotycz talked with Bob Ward, city of Fremont, regarding the drainage problem on Lime Street. Mr. Ward will try to do something about it.

Mr. Overmyer provided the Sandusky County Engineer's pay scale for Maintenance Worker Levels 2019.

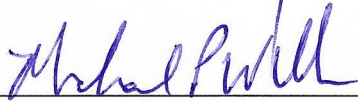
There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.



Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Chairman

Mr. Gilbert Overmyer, Trustee