

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of November 19, 2019

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Paul Lotycz made motion to accept the minutes. Mr. Mike Willis seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	11-6-2019 through 11-19-2019	Year to Date
Revenue	19,836.34	898,528.35
Expenditures	189,351.46	917,188.63

Mr. Shane Thomas attended meeting. Mr. Thomas is running for State Representative and provided information on his campaign, things that he has accomplished and why he is the right person for the job.

The Parks Committee and Ms. Linda Amos of Poggemeyer attended meeting.

Mr. Chris Michael stated the new trees will be delivered on Friday or Saturday. He will get them planted on Sunday, Monday or Tuesday of next week.

Ms. Amos explained the State Capital Budget will be soon approved and funds will be allocated for local projects. The grant will not require a local match. The application will be due January 9, 2020. The Parks Committee would like to put in for a driveway, parking lot and walking/biking path.

Ms. Amos suggests the following be done for the grant submission:

- All volunteer hours be recorded
- Obtain letters of support from local officials
- Trustees need to endorse project
- Provide total amount used for the property to date
- Invite Representative Bill Reineke to view the area.
- Stress the Regional Connection to the Northcoast Inland Trail Bike Path
- Signed purchase agreement for the additional 2 acres

Mr. Chris Michael would like to put the grindings down for the parking lot and driveway now. Ms. Amos *strongly* recommends not doing the drive and parking lot. This is included in the grant request. Ms. Amos explained if the grindings are put down, ODNR could stop the project to perform an environmental review and have the grindings tested for contamination.

Mr. Brent Saionz provided the following report:

- He and Lucas Preston-Colvin attended a paving preservation meeting last week and obtained much information.
- Picked up three loads of leaves last Monday to beat the snow. The last load was water soaked and had trouble unloading it.
- The trucks will be hot oiled this Friday.

Mr. Dean Schneider provided the following report:

- Sutphen performed annual service on #2. Found several issues that need to be repaired.

- Annual pump tests were performed yesterday on both trucks. Both passed.
- Physicals are currently being completed.
- The overhead door needs some repairs.
- Several years ago, Automatic Aid was being discussed among all the departments. When ABC Inoac did not annex to the city of Fremont, the city pulled out of the agreement. The city would now like to revisit Automatic Aid

Mr. Mike Willis provided selling prices of Bobcats similar to what the township currently owns.

Mr. Paul Lotycz met with OTARMA's KLA Risk Management and they suggest the following:

- The Fire Department update SOP's and SOG's.
- Hepatitis B vaccination refusal needs to be documented
- Fire dept. policy on who is allowed to drive the trucks
- General driving rules
- Perform pre-inspection on vehicles
- Inspect road signs monthly
- Inspect playground equipment monthly
- Will apply for a safety clothing grant

Mr. Paul Lotycz purchased an air compressor.

Mr. Paul Lopez has mowed his property on St. Thomas Drive.

Mr. Lotycz provided information on various tractors to replace the Bobcat once it is sold.

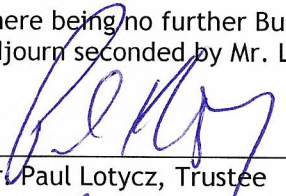
Mr. Willis made motion to approve a Budget Amendment for a supplemental appropriation to 2021-330-190-0000 in the amount of \$12,000 effective November 18, 2019. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.

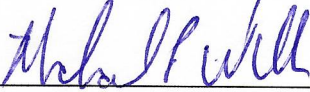
Mr. Mike Willis made to hire Larry Rathfelder part-time with an hourly pay of \$15.00. Effective November 10, 2019. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - absent, Mr. Willis - yes, Mr. Lotycz - yes.


Ms. Cyndi Zienta provided the following report:

- Been working on updating the Township Website - requests Trustees review for errors or additions.
- Requested Tax Map issue addresses for Slates Cemetery, Four Mile House Cemetery and Binkley Cemetery. Addresses were provided.
- The Sandusky Co. District Advisory Council Meeting will hold a meeting on 26 Nov 2019 at 7:30 a.m. to discuss Assessments to Townships.

There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.


Mr. Paul Lotycz, Trustee


Mr. Mike Willis, Chairman


Ms. Cynthia Zienta, Fiscal Officer


Mr. Gilbert Overmyer, Trustee