

**BOARD OF TRUSTEES OF SANDUSKY TOWNSHIP
SANDUSKY COUNTY, OHIO**

MINUTES OF REGULAR MEETING of October 15, 2019

The Trustees of Sandusky Township met in regular session at Sandusky Township Hall at 6:00 p.m., with the following members present:

Mr. Paul Lotycz

Mr. Mike Willis

Mr. Gilbert Overmyer

Mr. Gilbert Overmyer made motion to accept the minutes. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Mr. Paul Lotycz made motion to accept and pay the bills. Mr. Gilbert Overmyer seconded motion. Vote as follows: Mr. Overmyer - yes, Mr. Willis - yes, Mr. Lotycz - yes.

Ms. Zienta reported the following Revenue and Expenditures:

	10-2-2019 through 10-15-2019	Year to Date
Revenue	20,598.08	856,272.79
Expenditures	35,863.58	680,232.98

Mr. Don Bixler provided the following report for September 2019:

- Received 12 phone calls
- Mailed 1 application
- Approved 2 applications
- No applications were denied
- Met with John Willey and Jody Solomon to discuss lot splits
- Dave Michael has an approved Zoning Application for building the house
- Received 4/5 possible violation locations from Brent Saionz

Mr. Bixler explained that the new sign is sometimes difficult to read. Mr. Dean Schneider explained they are still working with figuring out what will work best.

Mr. Chris Michael provided the following update on the Parks Committee:

- He and Gilbert Overmyer attended the County Parks District meeting
- There is available two grants - 95/5 and 75/25
- Terra will pick up the 5 percent - will not be available until 2022
- McKenzie Frey found 3 different grants available and the Committee will apply for them
- Don Bixler talked with Jack Zimmerman on any available trees and they were already spoken for
- Sullivan's does have trees available and will give a 30-50 % discount
- Provided information for the next newsletter and Facebook

Mr. Dean Schneider provided the following report:

- September 2019 fire calls - 6
- September 2019 squad calls - 26 with 16 of them being transports
- Participated in training with Fremont Fire Department
- Performed pump testing
- Six years ago, NFPA ruled that any hose manufactured before 1987 has to be disposed of. Mr. Schneider will be purchase a nozzle and begin replacing the hose

- Spaghetti Dinner will be October 27, 2019

Mr. Brent Saionz provided the following report:

- Adkins jettied out the line on Lime Street. The gas company found a manhole that was covered
- Discussed the drainage on Lime Street. Paul Lotycz and the City of Fremont will meet Brent tomorrow to view and discuss
- The county informed Mr. Saionz he has to remove the "No Truck" signs he placed on the stop sign's as it cannot obstruct the shape of the stop sign. Mr. Saionz will cut the signs.

Mr. Gilbert Overmyer talked with County Engineer Carlos Baez on Bus Stop signs on CR 73. Mr. Baez will order the signs and suggests the township obtain a letter of recommendation from the bus garage. Mr. Overmyer provided a letter from Transportation Manager Justin Eilrich supporting the placement of a School bus Stop Ahead sign.

Mr. Overmyer received a complaint of a dead tree in the road right-of-way. Tree is located along Port Clinton Road South of Ball Avenue. Complaint will be forwarded to the County Engineer's office.

Mr. Mike Willis talked with Mr. Larry Rathfelder about working part-time for the township. Mr. Rathfelder is interested and will not be able to start before December.

Trustees will work on a Mailbox Replacement Policy.

Trustees are monitoring the tile recently installed on North River Road.

Ballville Township is interested in purchasing the Bobcat. Ms. Zienta will check on the ORC to see if it can be sold without bidding.

Mr. Mike Willis made motion to update the Credit Card Policy adding Lucas Preston-Colvin as an Authorized User for the Lowes, Staples and Shell credit cards. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

The Records Commission reviewed records to be disposed of. Mr. Paul Lotycz made motion to approve the submitted Certificate of Records Disposal RC-3. Mr. Mike Willis seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

Ms. Cyndi Zienta needs more information from the Zoning Board on the change of zoning districts. Mr. John Willey informed her there is a draft copy of the changes that he provided to the board. Mr. Saionz will forward this to Ms. Zienta.

The Township 2017-2018 Audit is completed.

Ms. Zienta will work with Mr. Dean Schneider on developing an Emergency Evacuation/Lockdown Policy.

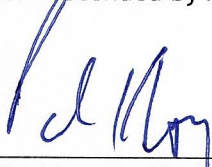
Ms. Zienta called the Ohio Township Association to request they develop a Cyber Security Policy for townships.

Mr. Mike Willis made motion to go into Executive Session under ORC 121.22(G)(1) to discuss employment with Mr. Brent Saionz. Roll call as follows: Mr. Overmyer - yes, Mr. Lotycz - yes, Mr. Willis - yes.

Trustees moved out of Executive Session.

Mr. Mike Willis made motion to increase the hourly wage of Brent Saionz \$3.46 bringing his rate of pay to \$22.00 an hour. Mr. Paul Lotycz seconded motion. Vote as follows: Mr. Lotycz - yes, Mr. Overmyer - yes, Mr. Willis - yes.

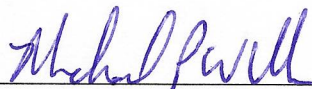
There being no further Business to come before the Board of Trustees, Mr. Willis made motion to adjourn seconded by Mr. Lotycz.



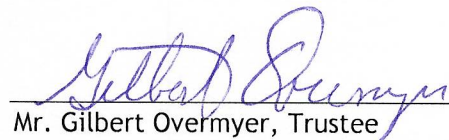
Mr. Paul Lotycz, Trustee



Ms. Cynthia Zienta, Fiscal Officer



Mr. Mike Willis, Chairman



Mr. Gilbert Overmyer, Trustee